

Employer Name: _____

Employer Account Number: _____

CANDIDATE / EMPLOYEE INFORMATION:

Name (first and last): _____

SSN or Employee ID No.: _____

Date of Injury (when applicable): _____

NOTE: The candidate/employee must be able to present proper photo identification at the time of service.

MANAGER INFORMATION:

Manager / Supervisor Name: _____

Manager / Supervisor Phone: _____

Authorized Signature: _____

Employer Instructions for Use of this Form:

The purpose of this Authorization Form is to ensure that all required services are performed by the collection site. This form should be completed by a manager or human resources team member and accompany the candidate/employee to the appropriate collection site. In addition, the candidate/employee must be provided with the proper Chain of Custody (COC) Form if a drug screen is required (unless the collection site is a LabCorp or Quest Patient Service Center (PSC) that offers Electronic COC Services. The candidate/employee must be able to present proper photo identification at the time of service.

COLLECTION SITE SERVICES REQUIRED:

Non-DOT Urine Drug Screen Collection:

- Pre-Employment
- Post-Accident
- For -Cause
- Random

DOT Urine Drug Screen Collection:

A Federal COC Form must be utilized.

- Pre-Employment
- Post- Accident
- Random
- For-Cause

Additional Services Required:

- DOT Physical Exam
- Breath Alcohol Test
- HepB Vaccine
- Drug Screen Hair Collection

All Drug Screen Collections must be used with a Star Systems Chain of Custody Form, with Dr. Charles Moorefield's Medical Review Office listed

COLLECTION SITE INFORMATION: (to be completed by the collection site)

Collection Site Name: _____

Collection Site Phone: _____

*For all specimens with temperature out of range or applicants that refuse to provide a specimen please contact:
Star Systems at 248.669.4000*

Billing

All Star Systems Invoices should be billed according to services provided:

Drug Screen Collections: 6250 Shiloh Rd, Suite 300 Alpharetta, GA 30005; ClearStar@Bill.com

DOT Physicals, Breath Alcohol Tests, and HepB Vaccines: 1072 W. Peachtree St. #7092 Atlanta, GA 30357;
Accounting@StarSystemsSolutions.com